



Rotherham Doncaster and South Humber
NHS Foundation Trust

The Rotherham
NHS Foundation Trust



Rotherham
Metropolitan
Borough Council

NHS
Rotherham
Clinical Commissioning Group



Draft Terms of Reference: Rotherham Place Plan Board

Contact Details:

Joint Chair

S Kemp – Chief Executive, Rotherham Metropolitan Borough Council
C Edwards – Chief Officer, Rotherham Clinical Commissioning Group

Purpose:

The **Scope** of the group:

Rotherham Place Plan Board will focus on the delivery of the Rotherham Place Plan. Strategic direction will be signed off by the Health and Well-Being Board.

The **Rotherham Place Plan Board** is the Accountable Care System Board, but for simplicity it will be called the Rotherham Place Plan Board. It will be the forum where all the partners across the health and social care system come together to undertake the regular planning of service delivery. It will work across boundaries to improve patient experience and clinical outcomes, by establishing partnerships and better working relationships between all health and social care organisations in the Rotherham health and social care community.

The **Role** of the **Rotherham Place Plan Board**:

- Agreement and sign off of Rotherham Health and Social Care delivery plans.
- Ensure a proactive approach to establishing the health and social care needs of Rotherham citizens and to react to the changes within the health and social care agenda.
- Operate cost of care effectively in the context of the Rotherham health and social care financial circumstances.
- Realise cost saving opportunities through system redesign to meet the Rotherham wide efficiency challenge, ensuring no adverse impact in regard to patient safety and experience.

The **principles** the **Rotherham Place Plan Board** adhere to are:

1. Focus on people and places rather than organisations, pulling pathways together and integrating them around people's homes and localities; we will adopt a way of working which promotes continuous engagement with and involvement of local people to inform this.
2. Actively encourage prevention, self –management and early intervention to promote independence and support recovery, and be fair to ensure that all the people of Rotherham can have timely access to the support they require to retain independence.
3. Design pathways together and collaborate, agreeing how we do pathways once collectively, to make our current and future services work better.
4. Be innovative, using international evidence and proven best practice to shape our pathways to achieve the best outcomes for people in the most cost effective way.
5. Strive for the best quality services based on the outcomes we want within the resource available.
6. Be financially sustainable and this must be secured through our plans and pathway reform.
7. Align relevant health and social care budgets together so we can buy health, care and support services once for a place in a joined up way.

Responsibilities:

Recommendations for funding will need to be made by the Board to the relevant statutory bodies, through individuals where responsibility is delegated by relevant statutory bodies. All recommendations from the Board will need consensus from its membership.

Members acknowledge that the Board should encompass all commissioners and providers who commission or provide health and social care across Rotherham and as such recognise that the membership of the Board may need revising periodically to include additional members.

Rotherham Place Plan Board members should seek to hold each other to account for actions resulting from internal review, with member organisations sharing intelligence and pooling resources where possible, to improve system delivery against agreed key performance indicators. These arrangements do not supersede accountabilities between organisations and their respective regulators.

Chair:

Joint Chair – Chief Officer (RCCG) / Chief Executive (RMBC)

Composition of group:

Each member organisation will have one representative on the group. The Joint Chairs of the Health and Wellbeing Board will attend to ensure the delivery is consistent with the strategic direction.

NHS Rotherham CCG

Chief Officer - Chris Edwards (Joint Chair)

Rotherham Metropolitan Borough Council

Chief Executive – Sharon Kemp (Joint Chair)

The Rotherham Foundation Trust (TRFT)

Chief Executive – Louise Barnett

Voluntary Action Rotherham

Chief Executive – Janet Wheatley

Rotherham Doncaster and South Humber NHS Trust

Chief Executive – Kathryn Singh

Connect Healthcare Rotherham Ltd (Rotherham GP Federation)

Rotherham GP Chair - Dr Robert Thornton

Participating Observers:

Joint Chair, Health and Wellbeing Board, RMBC - Cllr David Roche

Joint Chair, Health and Wellbeing Board, RCCG - Dr Richard Cullen

In Attendance:

Deputy Chief Officer, RCCG – Ian Atkinson (as chair of the Rotherham Place Plan Delivery Team)

Director of Legal Services, RMBC – Dermot Pearson

Chair of Partnership Communications Group – Gordon Laidlaw

Senior Planning and Assurance Manager, RCCG – Lydia George (as Place Plan Board Manager)

Policy and Partnership Officer, RMBC – Kate Green (H&WB Board Manager)

Deputising:

As appropriate

Quorum:

One member from each of RCCG and RMBC, one provider representative

Accountability:

The chair of the meeting will be accountable to the Health and Wellbeing Board for delivery on the responsibilities set out in the terms of reference.

Frequency of meetings:

4 Weekly

Agenda deadlines:

Agenda items one week before the meeting, agenda to be circulated Friday prior to the meeting

Minutes:

Health and Wellbeing Board

Review Date:

October 2017